



HOW IT WORKS



- COMPLETE TWO DOCUMENTS:**
Digital or hard copies are available.

- 1. Engagement Letter**
- 2. Tax Questionnaire**

(Returns won't be started if not completed)



- PROVIDE US WITH YOUR INFORMATION:**
Four options are available.

- A. In-person appointment**
 - Our office
506 E. Bridge St.
Redwood Falls, MN 56283
- B. Drop off your documents**
 - Our office
 - Office dropbox:
Next to the door
- C. Upload files to Tax Portal**
 - Take pictures and/or scan documents
- D. Mail items**
 - Perfectly Balanced
PO Box 67
Redwood Falls, MN 56283



- WE COMPLETE YOUR TAX RETURN!**



- PAYMENT**
Five options are available.

- A. In-person at our office**
 - Cash, Check, Card
- B. Online payment**
 - Set up through our staff
 - Venmo
@PerfectlyBalancedMN
- C. Mail check**
 - Perfectly Balanced
PO Box 67
Redwood Falls, MN 56283
- D. Office dropbox**
 - Next to the door



- SIGN YOUR RETURN**
Two options are available.

- A. Docusign**
 - Electronic signatures for 8879
- B. In-person physical signature**
 - Our office



- IN-PERSON TOUCH POINT (15 MINUTES)**
Two options are available.

- A. Our office**
- B. Virtual**



- PICK UP YOUR RETURN**
Two options are available.

- A. Our office**
- B. Digital download in Tax Portal**

OFFICE LOCATION: 506 E. Bridge St., Redwood Falls, MN 56283

OFFICE HOURS: Mondays: 1:30-5:30 pm • Wednesdays: 8 am-6 pm • Fridays: 8 am-6 pm • Other By Appointment